



Nama Nyachhyon

Overview

A striving professional, with a bachelor's degree in Business Economics from Tokyo International University, Japan. Passion and diligence are two traits that I believe most reflect me as an individual. I believe that this is the key to being successful in any endeavour that one sets their mind to. I love to be with people, generate new ideas, and devise feasible solutions to broadly relevant problems. I am a confident, optimistic and dedicated person with an adaptive nature.

Experience

International Kids in Tokyo / Marketing Manager

May 2023 - Current, Tokyo, Japan

- Handle all the social media for the school
- Contact collaborators and content creators for the school's marketing.

Student Recreation Center, TSU / Customer relationship Manager

Aug 2022 - December 2022, Kirksville, Missouri, USA

- Attend clients and their needs when they come to visit the Rec Center
- Give Rec Center tours to visitors

HULT Prize Melbourne Regional Summit / Public Relation Manager

March 2022 - May 2022, Melbourne, Australia

- Management of judges in preliminary and final rounds, and deliberations for the main event
- Involved in consultation by becoming a mediator between the judges and the regional manager.
- Handling of information in excel, and PowerPoint. Involved in event management

Contact



+81 07014574035



nyachhyonnaama@gmail.com



Nama Nyachhyon



929-1 Matoba, Urban Heights,
302, Saitama, Japan

Education

Truman State University / BBA

Aug 2022 - Dec 2022, Missouri, USA

- Exchange Program
- Selected as Vice President for Academic Affairs
- Stage Manager at TSU Theatre production

Tokyo International University / Bachelors

Aug 2019 - Aug 2023, Saitama, Japan

- Business Economics
- Campus Winner at Hult Prize Japan
- Part-time worker at GSET company; Teaching English to Japanese business people

Ullens School / International Baccalaureate Diploma Programme

Aug 2017 - May 2019, Lalitpur, Nepal

- Student council member
- Letter of Recognition for MUN
- HR Manager at Theatre production
- IELTS score for 2019: 8.0

Skills

- Analytical Skills
- Human Resource Management
- Public Relation
- Time Management
- Event Management
- Leadership
- Strategic Planning
- Design

Languages

- **English** : Native or bilingual proficiency
- **Nepali** : Native or bilingual proficiency
- **Japanese** : Professional working proficiency
- **Hindi** : Native or bilingual proficiency

Conference/Assembly

- **Indo-Nepal-UK conference** : Hosted the conference
- **Tedx TIU** : Handled Logistics
- **Kura Kaani talk show** : Hosted the talk show

Diabetes Nepal / Human Resource Manager

Dec 2021- March 2022, Tokyo, Japan

- Involved in the preparation of the recruitment process for the company
- Involved in the making of excel and google documents to be presented to the main board

Marigold Accessories Nepal / Marketing Manager

Aug 2021- Oct 2021, Kathmandu, Nepal

- Develop creative and engaging social media strategies
- Manage the day-to-day handling of all social media channels such as Facebook, Instagram, and TikTok, adapting content to suit different channels

TEDXTIU / Operation Manager

March 2020 - July 2021, Tokyo, Japan

- Plan warehouses and distribution centers for efficiency in both operations and capacity for TEDxTIU
- Execute logistics plan to move products and packages to reach destinations on schedule

Tokyo International University / Campus Representative

Sept 2019 - March 2022, Tokyo, Japan

- Responsible for planning and scheduling events at Tokyo International University
- Responsible for monitoring and creating various online communities on social media networks and evaluate content