

Resume

ABINASH DEV (Chartered Accountant)

Address: Laxmanwa Birgunj 15 Parsa Nepal

Mobile: +977-9804206929

E-mail: abinashdev39@gmail.com

QUALIFICATIONS:

Degree	Institute/University/Board	Qualified Year
Chartered Accountant	The Institute Chartered Accountants of Nepal	Pursing
Chartered Accountant	The Institute Chartered Accountants of India	2021
Masters of Commerce (Finance & Taxation)	Indira Gandhi National Open University, New Delhi	2022
Bachelor of Commerce (Accounts and Finance)	Indira Gandhi National Open University, New Delhi	2017
+2 in Management	Higher Secondary Education Board Nepal	2011

EXPERIENCES:

Employer: NIC Asia Bank Limited

Department: Credit Operation

Designation: Experienced Anchor

Deputation: Birgunj Branch

Duration: 02/02/2023 to Present

Currently working as a Provincial Credit officer

Responsibilities:

- Acquire, develop, and strengthen banking customer relationships through effective relationship management and handle credit relationship Retail, SME's & Corporate.
- Assess loan requests of customers and appraise their credit requirements following critical evaluation and risk analysis of the proposal in line with bank's credit policies and NRB directives
- Monitor/make follow ups for taking necessary precautions and actions for timely recovery of interest/dues and any other payments from the customers
- Keep proper records/updates of credit files under the fold assigned
- Handle customers in regards of credit solicitation/renewal or any other issues related to management of credit relationship
- Execute timely renewal of assigned credit files of the branch credit file

Employer: Jagdamba Concreto Pvt Ltd
(Including other Subsidiaries Jagdamba Concreto Readymix and Magnum Coal Private Limited)
Department: Accounts & Finance
Designation: Account and Finance Manager
Level: Senior
Location: Chattapipra Birgunj Parsa
Duration: 03/03/2022 to 31/01/2023

Responsibilities:

- Managed the team of 5 Persons
- Responsible for the preparation of periodic, provisional, and projected financial statements, reviewing financial and accounting operations, ensuring statutory compliance, and handling audits for the organization.
- Managed bank loan and renewals, working capital (NTA) and debt/ equity reporting.
- Prepared and presented MIS on monthly basis, and other reports before the company management.
- Trial balance review, ledger scrutiny, and variance analysis work for the book closure and report to GM Finance, Directors.
- Managed various direct and indirect tax compliances including tax payments, their return filling, tax audit and tax assessments and assisting on External Audits.
- Producing accurate financial reports and information on Monthly basis and Cost & Profit analysis Product wise.
- Projecting profit and managing Credit and Providing advice in making financial decisions Tax Planning, Financial Planning, Forecast and Budegting

Employer: SRBC & CO. LLP, Chartered Accountants, (ERNST & YOUNG –EY INDIA)
Noida-201304, Uttar Pradesh, India
Department: Audit and Assurance Services Statutory
Position: Consultant
Level: Mid
Duration: 27/09/ 2021 to 25/03/2022

Work Performed

Payroll Audit, Cash & Cash equivalent Audit, Statutory dues and Payable Audit, Financial cost Audit and preparing audit working papers as per methodology.

Responsibilities

- Be responsible for delivering highest quality on every task assigned in line with SRB methodology and the expectations of the engagement teams
- Demonstrate basic understanding of an industry or sector and be aware of technical issues or assurance risks
- Build knowledge about risk management which includes understanding significant business processes, regulation applicable to the client, other risks specific to a client's business
- Timely identification of accounting issues, clearly documenting the facts and findings, and discuss with the engagement teams / CoE Manager
- Work with the engagement team members to set goals and responsibilities
- Interact with the engagement team on a regular basis and develop productive working relationship with them

Employer: Payal Aggarwal & Co., Chartered Accountants
Shakti Nagar, New Delhi, India

Position: Audit Officer / Account & Taxation Consultant

Duration: December 2016 – February 2020

Major Projects: Co-operative Society, Trust/NGOs, Trading Companies, Event management Companies, Construction Companies, Security Management Companies, Hotels, Good Transport Agencies and other private companies

Responsibilities:

- Conduct and supervise internal audit and statutory audit
- Preparation and filing of financial statement of Companies, firm, proprietor and filing their income tax returns.
- Review of statutory compliances, books of accounts and financial statement
- Ensure Compliance of annual return, GST return, TDS return, Income tax return, Service Tax,ESI, PF
- Preparation Scrutiny related documents and act as a legal representative for the clients for departmental work
- Provide Consultancy service related to clients about matters related to accounting and taxation
- Supervise article assistants, audit associates, accountants during audit and assist them in preparing the financial statement and reports and review their workings
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Employer: JCK & Co., Chartered Accountants Karkardooma, New Delhi, India

Position: Article Assistant

Level: Entry

Duration: 16/09/2013 to 30/09/2016

Responsibilities:

- Assist seniors/principal to conduct audit of various organization at initial phase
- Conduct different audits of various organizations at final years
- Draft preliminary report and discuss with management
- Draft audit report and forward to senior/principal for further proceedings
- Maintaining statutory books of accounts viz., journal, ledger and cash in compliance with time & accuracy norms
- Prepare and file returns (VAT, Service Tax, TDS & Income tax)
- Provide Consultancy service related to matters of accounting and taxation

PERSONAL DETAILS:

Father's Name: Mr. Dayanand Dev

Mother's Name: Mrs. Surekha Dev

Date of Birth: 09/03/1994 A.D. (25/11/2050 B.S.)

Permanent Address: Bisahariya, Rajbiraj-8, Saptari, Nepal

Current Address: Laxmanwa -15 Birgunj Parsa Nepal

Contact number: +977-9804206929

Email address: abinashdev39@gmail.com

Gender: Male

Marital Status: Single

Nationality: Nepali

Languages known: Nepali, English, Maithali, Bhojpuri & Hindi