

RESUME

Niraj Sitaula

The Institute of Chartered Accountants of
Semi Qualified CA www.icaai.org



//Profile

Mr. Sitaula
Semi-Qualified CA
ICAI
India

Niraj Sitaula
Accountant
Finance Assistance
Business Administration

Cell Phone No
9861665795

Email
emailniraj10@gmail.com

Current Residence
Beldangi ,Damak-3
Jhapa

Permanent Residence
Damak-3, Jhapa
Nepal

// Communication and Personal Skills

Orientation

Trained for “ Orientation Program”
Organized by NIRC of ICAI.

Communication Mean

Email and social Media skills
Fluent Languages: Nepali, English, & Hindi

Situational Analysis Skills

Good at influencing people and dedication in any work
that boost personal traits in financial and accounting aspect

Professional Skills

Able to handle challenging situations and quick at learning
traits

// Work Experience

Ganeriwala & Co, Bangalore

Assigned as an Articleship for 8Months.

AAR & Co. Delhi

Worked as an article assistant for 28 months

- **Japanese Company**-internal Audit of a Hitachi Group
- **Surya Binayak Steel Company, India**-Statutory Audit
- **State Bank of India/Syndicate / Allabadh** -Bank Audit

Big A accounting solution Pvt Ltd ,Kathmandu,Nepal

Worked as accounting &financial consultant

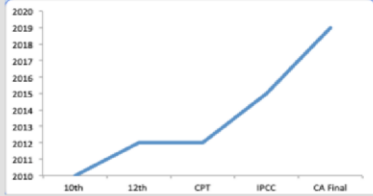
CCRC college,Kathmandu,Nepal

Lecturer in accounting.

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// Objective

My greatest motivation is to provide support, synergy, & energy to achieve the goal of organization if appointed to

// Qualification

CPT
IPCC
CA Final Pursuing
ICAI, India

// ICT

Accounting Package
Operating System
MS-Word, Excel
Tally 9

// Academic Credence

Degree	University/Board	Discipline	Percentage/CGPA
CA Final	ICAI, India	Year to be appear	Perusing
IPCC	ICAI, India	November, 2015	50.25%
CPT	ICAI, India	December, 2012	61%
B Com	IGNOU	2019	65%
12 th	HSEB Nepal	Science	65.30%
10 th	SLC Board Nepal	Maths/Science/Account	73.88%

// Technical Skills

- Good theoretical Knowledge of Law Taxation and Auditing
- Good at quick arithmetic calculation
- Good command over accounting
- Operating System
- Accounting package
- MS Window
- Working knowledge of MS-Word, MS-excel
- Tally 9
- Familiar with Internet Operations and accustomed to working in a computerized environment.

// Additional IT course

Institutions	Experiences
ICAI	Completed 100 hours (6 Credits course) of Information Technology Program (ITT)

I hereby declare that the information filled by me on this CURRICULUM VITAE is correct to the best of my knowledge and belief. With regards

Niraj Sitaula

// References

1. Raj Kamal Ganeriwala, gmail@ganeriwala.in
2. Big A a/c 9851085454

